

RUTTGER'S BAY LAKE LODGE
BARTENDER
BEAR PINE BAR

REPORTS TO: Ruby's / BPB Manager

GRADE: T1, 8 months, Seasonal, PT, no benefits

SUMMARY:

Responsible for the set-up, maintenance and operation of the Bear Pine Bar. Takes drink and/or food orders from guests or servers. Prepares and serves alcoholic and non-alcoholic drinks in accordance with standard recipes. Serves wine, bottled and/or draught beer and ale. Rings drink orders into POS system, collects payments and makes change as necessary. Washes and sterilizes glass and stemware. Sets up portable bars at on and off site locations. Interact on a daily basis with guests and resort staff.

MEETING PERFORMANCE EXPECTATIONS:

The employee must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to fulfill these functions. Ruttger's further expects every employee to exhibit stellar guest service and a regular attendance record.

ESSENTIAL DUTIES OF THE POSITION:

- Receives drink orders from guests or servers.
- Receives and delivers appetizer and sandwich orders.
- Mixes and serves alcoholic and non-alcoholic drinks for guests of bar and dining room following standard recipes. Mixes ingredients such as liquor, soda, water, sugar and biters to prepare cocktails and other drinks. Serves wine, bottled or draught beer and ale from kegs.
- Rings drink orders into POS system, process cash and credit card transactions.
- Orders or requisitions liquors, other beverages and necessary bar supplies.
- Arranges bottles and glasses to make attractive and eye-catching displays.
- Assists with maintaining and organizing storeroom.
- Prepare fruits and vegetables for drink garnishes.
- Washes and sterilizes glass and stemware. Sets up and services portable bars.
- Maintain cleanliness of bar, lounge, and deck bar areas.
- Foster positive working relationships and communication with all departments.
- Any and all other duties as assigned.

EDUCATION and/or EXPERIENCE:

- Must be 18+.
- Knowledge of beer, wine and spirits preferred.
- Familiarity with standard drink recipes preferred.

REQUIREMENTS:

- Must be able to pass Ruttger's background check;
- Talk; hear; see in color; adjust focus to include close, distance, depth, and peripheral vision;
- Stand; walk; sit; kneel; lift; push; pull; reach with arms and hands; move objects weighing up to forty (40) pounds.